

Junction Independent School District

1700 College Street
Junction, Texas 76849

Fax 325 446-4413

325 446-3510 (extension 221)

cheryl.herring@junctionisd.net

EMPLOYMENT APPLICATION FOR SERVICE AND SUPPORT PERSONNEL

An Equal Opportunity Employer

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital status, veteran or military status, disability, or any other legally protected status.

Personal Data:

Date of application _____ Social Security Number _____

Name _____

Current address _____

Street/Box City State ZIP Code

Other address where you may be reached _____

Work phone _____ Home phone _____ Cell phone _____

Other name that may appear on records _____

(Used for certification, reference, and criminal history record checks)

Position Data:

List the position(s) you are applying for _____

Type of employment: Full-time Part-time Summer only

Date you can begin work _____

Have you been employed by Junction ISD in the past? Yes No

If you answered yes, provide dates of employment _____

Education/Training:

Check the highest level of education attained:

Not a high school graduate (circle last grade completed) 1 2 3 4 5 6 7 8 9 10 11

High school graduate GED Less than two years of college

Two or more years of college Bachelor's degree

Master's degree

Other training or education _____

Licenses and certificates held:

Name of School & Location	Course of Study Major/Minor Fields	Diploma, Degree, or Certificate	Year Graduated

Work Experience:

Please provide a complete list of all positions you have held in the past 10 years. List the most recent first. Attach additional sheets if necessary (bus driver applicants, see addendum). Attach résumé if available.

Employer and Location	Position/Title	Dates Employed	Reason for Leaving

Special Skills:

List specific skills and any machines or equipment you can operate. Include typing speed and number of years of experience.

- 1. _____ 4. _____
- 2. _____ 5. _____
- 3. _____ 6. _____

General Information:

Do you have a relative who serves on the Junction ISD Board of Education? Yes No
 If yes, please provide the relative's name and relationship: _____

Have you ever been convicted of, pled guilty or no contest (nolo contendere) to, or received probation, suspension, or deferred adjudication for a felony or any offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, and indecency with a minor)? Yes No

If yes, please state where, when, and the nature of the offense _____

(A felony conviction is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)

Junction Independent School District
CRIMINAL HISTORY RECORD INFORMATION ADDENDUM
Confidential

The Junction Independent School District is required by Texas Education Code Chapter 22, Subchapter C to review the criminal history of applicants, employees, independent contractors, student teachers, and volunteers.

Have you ever been convicted of, pled guilty or no contest (nolo contendere) to, or received probation, suspension, or deferred adjudication for a felony or any offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, and indecency with a minor)? Yes No

If yes, please state where, when, and the nature of the offense

The information requested below is necessary to obtain criminal history record information.

Please print.

Name _____
Last/First/Middle

Mailing Address _____
Street City State Zip

Social Security Number _____ Date of birth _____

Driver's License State _____ Number _____

Sex: Male Female Ethnicity: Black White/Other

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used *solely* for the purpose of obtaining criminal history record information.

Signature

Date

** This form will be removed from the application and filed separately in the HR office.*